



NYC OFFICE OF THE MAYOR
Mayor's Office of Criminal Justice | MOCJ

Position: Deputy Director of Research Operations
Job ID#: 16648

Organizational Profile: The Mayor's Office of Criminal Justice (MOCJ) advises the Mayor of the City of New York on criminal justice policy. MOCJ develops and implements strategies to reduce crime and incarceration and to promote fairness and legitimacy.

Job description: As the leaders of the citywide data integration program for criminal justice, MOCJ develops and implements strategy and processes around analytics, data standards, and data sharing. Access to high quality, automated data is critical for MOCJ analytics, and for growing analytics capacity and IT applications citywide. The primary role of the Deputy Director of Research Operations will be to ensure the full implementation of the citywide data sharing platform and IT applications in criminal justice.

Key Responsibilities include:

- Lead the citywide data integration effort in criminal justice that includes building analytic systems and tools across multiple agencies and other entities to guide criminal justice policy making and operations;
- Establish data sharing agreements with city agencies and other external entities, and oversee agreements with affiliated and partner researchers;
- Identify new opportunities and innovative ways to manage and catalog datasets;
- Develop, articulate, and fulfill a sustainable long-term data-oriented vision to support MOCJ's core mission;
- Create reports and recommendations on best practices and data stewardship;
- Manage data integration related projects and develop plans to monitor and track progress;
- Oversee the execution of enterprise data standards and performance metrics while ensuring that ensure that MOCJ data integration projects are delivered on-time and within scope;
- Consult with MOCJ executive staff and research analysts to identify end user needs around data, present new approaches and technologies, and discuss equipment/system changes.

Requirements:

The successful candidate must have a broad range of skills, but above all, they must be curious, flexible thinkers who love learning new things and tackling challenges on a daily basis. In addition, the preferred candidate should possess the following:

- Advanced degree in a social science discipline or relevant discipline required; PhD preferred.
- Experience with relevant research methodologies and a demonstrated interest in criminal justice.
- Experience with design, development, deployment and support of data warehouses. Hands-on experience with relational database design and implementation is strongly desired.

- Experience developing and maintaining data management policies, procedures, standards and guidelines;
- Strong leadership skills and the ability to work effectively with business managers, IT engineering and IT operations staff;
- Ability to balance competing priorities, complex situations and tight deadlines; Ability to think outside of the box and develop novel strategies for analysis;
- Prior experience with administrative datasets and surveys preferred.

TO APPLY: Please send a copy of your resume, a cover letter, and three references to [Candidate Application](#)

For additional information, see: <http://www.justice-data.nyc/> and <http://www1.nyc.gov/site/criminaljustice/index.page>