NYC OFFICE OF THE MAYOR
Mayor’s Office of Criminal Justice | MOCJ

Position: Senior Research Associate
Location: New York, New York
Job ID Number: 17242

About the Office: The Mayor’s Office of Criminal Justice (MOCJ) advises the Mayor of the City of New York on criminal justice policy. MOCJ develops and implements strategies to reduce crime and incarceration and to promote fairness and legitimacy. MOCJ works with law enforcement, city agencies, non-profits, foundations and others to implement data-driven strategies that address current crime conditions, prevent offending, and build the strong neighborhoods that ensure enduring safety. The office draws on various disciplines, such as, behavioral economics to “nudge” conduct and machine learning to develop reliable predictive analytics, to ensure effective results.

About the Role: The office is seeking a Senior Research Associate to provide research, evaluation and operational support on a variety of data-driven projects. Responsibilities will include analyzing data from large datasets, conducting literature searches and writing literature reviews, and writing up research results for multiple audiences in partnership with other members of the research team. Candidates for this role should have experience administering surveys on a large scale and recruiting research participants. The Senior Research Associate’s responsibilities include, but are not limited to:

- Providing operational support and assistance in the design, and implementation of criminal justice data strategies;
- Designing data-driven presentations and provide analytic support to develop new office initiatives; create decks to explain policy proposals and launch new programs;
- Write and edit a wide array of print and online communications, including technical reports and PowerPoint presentations;
- Designing data dashboard for ongoing criminal justice system analysis and performance measurement.

Requirements:
The successful candidate must have a broad range of skills, but above all, they must be curious, flexible thinkers who love learning new things and tackling challenges on a daily basis. In addition, the preferred candidate should possess the following:

- A Bachelor’s degree in a social science discipline or relevant discipline required; MA preferred.
- Two or three years of experience with relevant research methodologies and a demonstrated interest in criminal justice.
- Ability to balance competing priorities, complex situations and tight deadlines; ability to think outside of the box and develop novel strategies for analysis; ability to work independently in a fast-paced environment
- Excellent written and verbal communication skills, with the ability to present data and research projects
- Prior experience with administrative datasets and surveys preferred.
TO APPLY: Please send a copy of your resume, a cover letter, and three references to Candidate Application.

For additional information, see: http://www.justice-data.nyc/ and http://www1.nyc.gov/site/criminaljustice/index.page

New York City Residency Is Required Within 90 Days Of Appointment
The City Of New York And The Office Of The Mayor Are Equal Opportunity Employers